



Other Bodies/Individuals

.Wolston Parish  
Council.....

**FINAL DECISION YES**

**SUGGESTED NEXT STEPS:**

Details to be specified

Further consideration by  
this Committee

.....

To Council

.....

To Cabinet

.....

To an O & S Committee

.....

To an Area Committee

.....

Further Consultation

.....

## Rugby Area Committee –8<sup>th</sup> March 2006

### Update on Electoral Divisional Panels and Parish Council matters

#### Report of the Strategic Director of Performance and Development

##### **Recommendation**

That members comment on this report as they consider appropriate, and endorse the Wolston Parish Plan (attached as appendix 2)

#### **1.0 Introduction**

- 1.1 This report updates Rugby Area Committee on issues which have been discussed at recent Electoral Divisional Panel meetings.
- 1.2 Appendix One contains the draft minutes of the joint meeting between the Area Committees of the County Council and the Local Association of Parish Councils on 1<sup>st</sup> December 2005 for the information of the Committee.
- 1.3 Appendix Two contains the draft Wolston Parish Plan, along with the comments of Warwickshire County Council officers. Area Committee is asked to comment on the draft Plan and provide its support and endorsement.

#### **2.0 Electoral Divisional Panels**

- 2.1 Since the last Area Committee, Panels have met in Brownsover (Benn), Earl Craven, Eastlands & Hillmorton, and Admiral Divisions. Full minutes of all these meetings are available from the Rugby Area Office.
- 2.2 We are piloting an approach where we are splitting the Brownsover EDP into three 'Community Forums' (Benn, Brownsover and Newbold).
- 2.3 We are piloting a 'roadshow' format for the Eastlands & Hillmorton EDP. This involves having a number of stalls whereby residents can talk to officers representing a variety of organisations and services.

#### **3.0 Summaries of the Electoral Divisional Panel Meetings between 10<sup>th</sup> January and 8<sup>th</sup> March 2006**

##### **3.1 Brownsover (Benn Community Forum), 10<sup>th</sup> January 2006 at Parents Centre, Claremont Rd, Rugby**

*Attendance: 15*

The meeting followed up issues raised at the Brownsover Divisional Panel in November around young people and anti-social behaviour in the Benn area.

There was a consensus that It would be desirable to move the POD from the former cattle-market site to Millennium Green, so long as all criteria could be met.

### **3.2 Earl Craven, 12<sup>th</sup> January 2006 at Brinklow Church Rooms**

*Attendance: 19*

The Panel discussed Transport & Ecological issues regarding Coventry Airport Expansion; Policing Matters including off road bikes in Brandon Woods; speeding in Brinklow.

### **3.3 Admirals, 8<sup>th</sup> February 2006 at Bilton School & 22<sup>nd</sup> February at Cawston Grange Primary School**

*Attendance: 12 and 11*

These meetings discussed the local implications of plans for the Rugby Western Relief Road. Attendees at the first meeting were strongly in favour of keeping Bilton Lane open.

### **3.4 Eastlands & Hillmorton Divisional Roadshow, 21<sup>st</sup> February 2006 at Hillmorton Primary School**

*Attendance: 17*

The meeting took the format of a roadshow with stands from Warwickshire County Council's Road Safety Unit, Warwickshire Casualty Reduction Partnership, Rugby Police, Rugby Borough Council and the local Neighbourhood Watch. There was a very positive feedback to this style of meeting.

5 Full minutes of all the above meetings are available from the Rugby Area Office.

#### **4.0 Dates of forthcoming Electoral Divisional Panel meetings:**

<b>Date</b>	<b>Time</b>	<b>Division</b>	<b>Venue</b>	<b>Agenda Items</b>
1st March	6.30pm	Brownsover	John Lees Hall, Rugby	<ul style="list-style-type: none"> <li>• Decriminalisation of parking</li> </ul>
15th March	7.30pm	Dunchurch	Marston Village Hall	<ul style="list-style-type: none"> <li>• Policing</li> <li>• Western Relief Road Update</li> <li>• Countryside Access &amp; Rights of Way Improvement Plan</li> <li>• Footway &amp; Street Lighting</li> </ul>
29 <sup>th</sup> March	7pm	Lawford & New Bilton	Indian Centre, Rugby	<ul style="list-style-type: none"> <li>• Western Relief Road</li> </ul>
30th March	7.30pm	Earl Craven	Wolston Leisure Centre	<ul style="list-style-type: none"> <li>• Community Wardens</li> <li>• Highway Maintenance</li> <li>• Rural Research Project</li> </ul>
25 April	7.30pm	Fosse	Pailton Village Hall	Please submit suggestions to the Rugby Area Office.

DAVID CARTER  
Strategic Director of  
Performance and  
Development

Shire Hall  
Warwick

## **APPENDIX ONE**

### **Joint Meeting of Warwickshire County Council Rugby Area Committee & Warwickshire Association of Local Councils**

**Wednesday 1 December 2005**

**Council Chamber, Town Hall , Rugby**

## **MINUTES**

### **Present:**

#### **Area Committee Members:**

Cllr John Vereker (Chair), Cllr Timms, Cllr Philip Morris-Jones, Cllr Wells, Cllr King and Cllr Dodd

#### **Parish Councils:**

Marston, Clifton-Upon-Dunsmore, Long Lawford, Wolston, Brandon and Bretford, Pailton, Binley Woods and Stretton Under Fosse.

#### **Officers:**

Nick Darwen, WCC, Area Manager  
Claire Wildsmith, WCC Area Administrative Officer (minutes)  
Martin Fry – WCC, Countryside Access Manager  
Stephen Roots - WCC  
Peter Samwell – WCC  
Peter Thompson – WCC, Area Education Officer  
Roger Newham – WCC

#### **Apologies:**

Cllr Collett (WCC), Cllr Smith (WCC), Cllr Cavanagh (WCC), Cllr Levy (WCC), Cllr Roodhouse (WCC), Cllr Backholler (Ryton on Dunsmore PC).

## **1. GENERAL**

### **a) Introductions and Apologies**

Cllr Vereker welcomed everyone to the meeting

### **b) Minutes of Last Meeting & Matters Arising**

Were agreed as a true and correct record. There were no matters arising.

## **2. HIGHWAYS AND TRANSPORT**

### **a) Role of County Highways in Rugby**

Peter Samwell (PS) gave a brief introduction covering the Rugby Area County Highways team and the roles & responsibilities within it. He also discussed the budget ownerships and the way in which these are applied.

PS then invited questions:

Cllr Wyatt asked how much it would cost to install one street lamp, and how much it would have cost in 2002

- It would cost 1,000 and would not have been greatly different 3 years ago.

Cllr Wyatt pointed out that a street light has recently been removed

- PS informed the meeting that there have been issues whereby lamps have failed the testing regime and that there had been 5 fallen lamps recently, therefore unsafe columns are removed and placed on a schedule for replacement if required.

Cllr Gillias raised the issue of drainage and showed photos of the drains he knew had been blocked for 4 years

- PS confirmed that the policy was that drains should be cleaned once a year. He also clarified that after the maintenance schedule was complete there were still 10,000 drains left undone, and he accepted that this was an issue which needed addressing
- There were also issues identified with parked cars obstructing drains in some areas and the fact that what is pumped out the drain is left in the road to be washed straight back in.
- PS accepted that something did need to be done to address these issues.

Cllr Timms raised an issue with pavement repairs, stating the RBC have refused to take the street cleaners onto some pavements as they are not in a fit state. Cllr Timms confirmed that she would pass the information on to PS to respond accordingly once he had opportunity to look into it.

### **b) Road Maintenance**

PS updated the meeting on the current situation regarding maintenance contracts and confirmed that he felt some of the initial problems which had been experienced with the contractors – Carillion – had now been resolved.

Cllr Vaughn Owen queried what safety inspections were carried out on the county's roads and how often

- PS confirmed that it was done on a grading basis, Town Centres walked each month, A-Roads inspected once a month, B-Roads bimonthly and Country Roads once per year, in line with insurance requirements.

### **c) HGV Routes**

PS updated the meeting on the progress of Freight Routes in that the work of the Freight evaluation partnership is almost complete and confirmed that the next step would be to take it to cabinet, planned for early 2006.

Addressing the question regarding a link from the southbound M1 to the M45, PS confirmed that upon receiving the question he had written to the Highways agency regarding this. PS anticipated the answer would be a no, due to the fact that there are not many lorries that make that journey.

Cllr Morris-Jones suggested that additional signage to indicate the most appropriate routes could be considered.

- it was confirmed that if the map proved to be ineffective then signage would be considered, however there is criticism that there are already too many road signs at present, so it would be a case of finding the balance.

### **d) Rural Transport Partnership**

Stephen Roots gave a brief talk on the SMARTI fund and the Warwickshire Rural Transport Partnership. He invited questions and the following points were raised:

Cllr Wells raised that he was not aware of the Rural Transport Partnership and he requested more information on who delegates the funds, whether there are any elected members involved, who sits on the partnership and what the terms of reference were.

- SR confirmed that he would provide the information requested to Nick Darwen in the Rugby Area Office to pass on to the Rugby Area Committee.

Cllr Hodkinson enquired what measure would be taken in order to ensure that the routes were publicised, and that any concerns could be reported

- PS confirmed that the map would be widely distributed and that the intention was to include a contact number.

### **e) Public Rights of Way**

Martin Fry gave an update on the definitive map review process so far for the countryside access and rights of way improvement plan. The following points were raised:

Cllr Hodkinson enquired whether the applications made to move or update routes were available to view.

- MF confirmed that they were in the public domain, but that viewing them would involve visiting their office. He confirmed that at the end of December they would be published on the Website.

Cllr Laurie Wright informed MF that many of the routes are currently being used by mountain bikes.

- MF confirmed that cycling on the footpaths is an offence against the land owner and that they will work with land owners to put in barriers where appropriate.

Cllr Hodkinson suggested that publicising the rights of way should be considered, so that people know where they are and suggested notice boards in areas where there are many routes.

### **3. PRIORITY AREAS FOR SCHOOLS**

Peter Thompson gave a short presentation on Priority Areas. He outlined the guidelines now in place regarding admissions to schools, those largely being Parish boundaries for Rural schools, PT also confirmed that the Priority Area only comes in to effect if the school is over subscribed.

Cllr Wyatt enquired whether PT felt a lobby from the public to suggest more flexibility to keep a few spare places would have an effect.

- PT clarified that he felt that there were robust procedures in place and that a lobby was likely to have little effect – he commented that the statistics show 95% of children in the area get their school of choice.

Cllr Morris-Jones wished to comment that 4 rural schools had been closed recently within his division, he felt that sufficient foresight had not gone in to making these decisions, they had calculated the cost of staffing the schools if left open, but not the knock on effect of bussing children if they were closed. Cllr Morris-Jones asked whether PT could confirm there would be no more closures.



- PT clarified that he was not in a position to say that there would be no more closures.

Cllr Wyatt asked PT whether, with the planned development for a further 200 houses in Long Lawford, the school will be able to cope

- PT stated that he was not currently aware of the Long Lawford development and that the school had not raised it as an issue with him.

#### **4. SCHOOL HOLIDAY ACTIVITY PROGRAMMES**

Ian McLean gave an update on the Youth Service and their current activities, particularly those during school holidays.

IM discussed the planned summer activities including twinning trips to Paris and excursions to Marle Hall outdoor activity centre. He clarified that during the summer holidays Youth Clubs are open for the first three weeks and Urban Youth Clubs are then open for an additional night also, so in effect there was only a one week close down.

IM explained that most antisocial behaviour is in urban areas, so this is where they try to create a presence.

Cllr Morris-Jones enquired whether detached teams could have a presence in rural areas, and also publicise activities / excursions, as rural areas do not get hear about them.

- IM confirmed that they have a team in Ryton, we feel that we need to spend time with individuals in the areas to understand the differences and the diverse populations.
- Further developments have been made in the Rural areas, building on the work which was started at the Fosse EDP in October. IM confirmed that he had now met with volunteers and he is assisting them to set up, once this is established he will leave the volunteers to run the service.

Cllr Laurie Wright highlighted an issue whereby on occasion youths have arrived at a club and the worker has not turned up.

- IM confirmed that he was aware of this problem and they were trying to address it, however there were still occasional restrictions with staffing levels.

#### **5. COMMUNICATION BETWEEN COUNTY AND PARISH COUNCILS**

Nick Darwen introduced the copy of Local Lines, produced by the Rugby Area Office, available to all parish councillors at the meeting and also being posted out

to all parish clerks. In particular he drew their attention to the questionnaire enclosed which sought PC's opinions on how best the County Council can communicate with them.

#### **6. ANY OTHER BUSINESS**

There was no additional business raised.

#### **7. DATE OF NEXT MEETING**

It was agreed that the next meeting should be held in 12 months time, on a date to be arranged following the meeting.

**THE MEETING CLOSED AT 21.15**

## APPENDIX 2: Wolston Parish Plan Action Plan

The following pages contain the Action Plan which has been created from the suggestions and issues raised in the responses to the Questionnaire. Some action has already been taken to tackle some of the specific things raised and, on others work is ongoing.

There is no quick fix for a lot of the issues, but that doesn't mean that they will be ignored – we just have to be a bit more patient.

Parking issues in the centre of the village have already been explored but unfortunately all the potential solutions put forward so far have been rejected because of stringent Road Traffic Act considerations and problems meeting the visibility splay requirements. The table below shows a few of the successes.

ISSUE	ACTION	PARTNERS	AGREED
Providing further Dog Mess Bins at additional locations in the village	Increase the number of dog mess bins by 5 for key locations: top of Dyer's Lane; Leicester Housing Play Area; Meadow Road; Church Field; Warwick Road at the entrance to the village.	Parish Council	Completed 25.7.05
Introduce more flowers and plants into the centre of the village.	Encourage people to put more flowers outside their houses. Persuade people to sponsor plants for the round beds, War Memorial bed, etc.	Parish Council	Summer 2005 and ongoing
Lack of street cleaning on Millennium Way estate  Grass cutting (same area)	Check to see if the developer, Beazer Homes, had the area adopted by Rugby Borough Council, then ask RBC to add the area to their current street cleansing schedule.  As above	Parish Council  Rugby Borough Council	Streets now included on schedules for cleaning and grass cutting.
Brook Street – complaints that street-cleaning sweeper does not clean Brook Street because vehicles are parked and residents don't know when it is due.	Parish Council to obtain up-to-date Street Cleansing Schedule for residents and deliver a copy to each house affected. Warning sign to be erected in the street on the day before, and on the day of each proposed visit by the street cleaning vehicle	Parish Council Rugby B.C.	Ongoing

ISSUE	ACTION	PARTNERS	TIMESCALE
<p><b>LIGHTING –</b></p> <p>Additional lighting required on paths between Larchfields, Elmdene Close, Willowbrook Road.</p>	<p>Parish Council to liaise with Crime Prevention Officer and Lighting Contractor to consider whether additional lighting is feasible and desirable in these locations.</p>	<p>Parish Council Police County Highways</p>	
<p><b>LIGHTING –</b></p> <p>Reduce Light Pollution Poor design of some street lighting (Bennett Court) is wasting money by shining into the sky causing “Light Pollution”. “Need more lights shining down, not up.”</p>	<p>When lights are due for replacement, if not before, ensure that they are replaced using environmentally friendly lights in line with current regulations and Parish Council specification.</p>	<p>Parish Council  Rugby Borough Council</p>	
<p><b>RECYCLING –</b></p> <p>Increase the opportunities for people to recycle particularly plastics using existing kerbside collections.</p>	<p>Ask for a plastic bottle collection ‘igloo’, or skip, to be put behind the Village Hall (as supplied in other parts of the County.)</p>	<p>Rugby Borough Council. W.C.C.</p>	

ISSUE	ACTION	PARTNERS	TIMESCALE
<p><b>RECYCLING -</b></p> <p>Encourage the composting of Household waste</p>	<p>Advertise the reasonably priced composters, which are available through W.C.C.</p>	<p>Rugby B.C. W.C.C.</p>	
<p><b>PARISH FOOTPATHS -</b></p> <p>There are difficulties experienced walking some footpaths because routes appear altered, overgrown, require stiles, kissing gates, bridges, or have barbed wire obstructions preventing access.</p>	<p>Survey existing footpaths under Parish Paths P3 Partnership Scheme.</p> <p>Use groups of people who volunteered to help in the Parish Plan and arrange a programme of maintenance to improve access.</p> <p>Report work done and any problems encountered to the County Council Rights of Way Officer.</p>	<p>Parish Council Footpaths Committee,</p> <p>Parish Plan Volunteers,</p> <p>W.C.C. Rights of Way Officer</p>	<p>Survey of paths was completed July, 2005</p> <p>Maintenance will be an ongoing commitment</p>
<p><b>PARISH FOOTPATHS -</b></p> <p>Insufficient information about the location of Parish footpaths.</p>	<p>Produce leaflet/pamphlet/guide book giving details of the definitive footpaths around the parish, and suggested circular walks.</p> <p>Install map of all paths in village centre.</p> <p>Liaise with local GP surgery and PCT and WCC Rights of Way staff to see how best to encourage people to walk the better maintained paths to help improve their health.</p>	<p>Parish Council</p> <p>GP Surgery/PCT</p> <p>WCC Rights of Way Officer</p>	

ISSUE	ACTION	PARTNERS	TIMESCALE
<p><b>DOG FOULING –</b></p> <p>In various locations in the village.  Priory Road and surrounding area; between the kissing gates in the Church Field; footpaths on Manor Estate; footpath up Warwick Road; Dyer’s Lane, including in the Recreation Ground; the children’s route to School down the path from Paddocks Close; grass verges outside cottages and pubs.</p>	<ul style="list-style-type: none"> <li>▪ Persuade people to report irresponsible dog owners to Rugby Borough Council so that culprits can be fined.</li> <li>▪ Dog Warden to be asked to conduct surveillance at village “hot-spots”</li> <li>▪ Publicise the serious health concerns regarding toxocara, the consequences of allowing dogs to foul for parents with children, <i>“Not nice to get all over your shoes, your children’s shoes, and the buggy wheels. This has happened twice in three weeks.”</i> the consequences of allowing dogs to foul for the disabled, and what penalties can be invoked.</li> <li>▪ Check whether CCTV footage can be used to have owners fined.</li> </ul>	<p>Parish Council</p> <p>Rugby Borough Council  Dog Warden</p>	
<p><b>LITTER –</b></p> <p>(despite the best efforts of the Parish Council workforce and some concerned villagers)  Worst areas reported:  Outside SPAR, Fish Shop, Red Lion, by the round bench, footpath by the school, Manor Estate, Wilcox-Trust Land, Dyer’s Lane Recreation Ground, Leicester Housing Play Area; Butler’s old garage site; the closed Baptist Cemetery.</p>	<ul style="list-style-type: none"> <li>▪ Parish Council to consider increasing the current number of staff employed in litter picking around the village.</li> <li>▪ Publicise the “anti-social”, environmentally unfriendly nature of dropping litter and the cost to the Parish Council, and ultimately the villagers, of picking it up. Illustrate how it can impact on villagers enjoyment of their surroundings and will affect our ability to do well in the Best Kept Village competition</li> <li>▪ Liaise with Borough Council to see if they use a warden who could issue “fixed-penalty” tickets to offenders and ensure existing legislation is being imposed.</li> <li>▪ Parish Council to do an audit of existing bins and look at need for extra litterbins to be provided. Also consider increasing size of some existing bins, in particular “hot-spots”</li> </ul>	<p>Parish Council</p> <p>Rugby Borough Council</p> <p>“Local shops to help publicise and tackle problems“</p>	

ISSUE	ACTION	PARTNERS	TIMESCALE
<p><b>FLY-TIPPING -</b></p> <p>Worst areas currently reported Verges and old “tip” gateway in Stretton Road; verges and gateways in Coalpit Lane; The Grove and The Plantation Woodlands; various field gateways; River Avon – under the bridge.</p>	<ul style="list-style-type: none"> <li>▪ Residents to be encouraged to report incidents promptly to Paul Larcombe at Rugby Borough Council, or to the Clerk or Chairman of Wolston Parish Council.</li> <li>▪ Prosecution signs to be erected to warn people that it is an offence to fly-tip.</li> <li>▪ Parish Council to liaise with Rugby Borough Council to consider whether use of covert CCTV cameras in known “hot-spots” might help to catch people in the act of fly-tipping.</li> <li>▪ Rugby Borough Council to be asked to consider “cheap” scheme to help rural residents dispose of larger items.</li> <li>▪ Parish Council to consider cost-implication of providing skips more often for villagers to use to dispose of larger items.</li> </ul>	<p>Parish Council</p> <p>Rugby B.C.</p> <p>W.C.C.</p>	
<p><b>IMPROVING ACCESS –</b></p> <p>The kissing gate in the Church Field – near to the cattle grid – is difficult to negotiate with a pushchair or wheelchair, as is the kissing gate on footpath leading to Main Street from Church. The barrier at the end of the footpath from St Margaret’s School prevents use by people using motorised wheelchairs and pushchairs</p>	<p>Parish Council to investigate alternative solutions to improve access to comply with Disability Discrimination Act.</p> <p>Parish Council to liaise with WCC Rights of Way Officer and Police to look for a solution that will improve disabled access without encouraging motorcycle use.</p>	<p>Parish Council</p> <p>WCC Rights of Way Officer</p> <p>Police</p>	

ISSUE	ACTION	PARTNERS	TIMESCALE
<p><b>PUBLIC TRANSPORT –</b></p> <p>New destinations required e.g. direct to rail stations, and also to different towns Leamington, Stratford etc</p>	<p>Contact Transport Operations at W.C.C. to discuss the viability of services to other destinations.</p> <p>Research how many people would actually use a revised service. If numbers small, contact CVS regarding hire of their small MPV.</p>	<p>Parish Council</p> <p>W.C.C. Transport Operations</p> <p>CVS</p>	
<p><b>PUBLIC TRANSPORT -</b></p> <p>More small bus timetables to be available in the village</p>	<p>Obtain supplies of small timetables and make them available locally. Contact WCC re: SMARTI Fund and village specific timetables</p>	<p>Parish Council</p> <p>W.C.C.</p>	
<p><b>PUBLIC TRANSPORT –</b></p> <p>Increase frequency of service, and start the services running earlier in the morning to help those people with an early start. Use full size buses not smaller ones.</p>	<p>Ask W.C.C. Transport Operations to consider whether earlier bus services could be provided to help those people who have to be at work earlier than the current service will let them.</p> <p>Ask if a better service could be introduced to the Warwick Road end of the village and down Manor Estate, to accommodate the elderly residents who want to get down to the shops and doctor, or get into town more frequently.</p>	<p>Parish Council</p> <p>W.C. C. Transport Operations</p>	
<p><b>PUBLIC TRANSPORT -</b></p> <p>To reduce reliance on the motorcar, and cut journeys, re-open Brandon Station.</p>	<p>Contact W.C.C. Transport Operations to discuss the feasibility of re-introduction of a rail service from Brandon.</p>	<p>Parish Council</p> <p>W.C.C. Transport Operations</p>	



ISSUE	ACTION	PARTNERS	TIMESCALE
<p><b>SCHOOL TRANSPORT –</b></p> <p>Better control of some school children on buses.</p>	<p>Complainants to identify which school the children attend, contact the school to report bad language and behaviour, and ask that the school remind the children that the school is judged by the behaviour of its children.</p>	<p>Relevant Schools</p> <p>W.C.C. Transport Operations</p>	
<p><b>SCHOOL TRANSPORT-</b></p> <p>School buses using inappropriate routes through village</p>	<p>Ensure that school bus companies are aware of reasons for existing routing and comply with it. Report any incidents to W.C.C. Transport Operations</p> <p>Enlist help of W.C.C. Transport Operations to advise the bus companies that some roads are not suitable for two-way bus traffic e.g. entering Manor Estate at the bottom by the Library when other buses enter by Bennetts Court; the over-use of Coal Pit Lane.</p>	<p>Parish Council</p> <p>W.C.C. Transport Operations</p>	
<p><b>GRAFFITI AND VANDALISM</b></p> <p>In various locations</p>	<p>Members of the public to report any incidents to the Clerk or Chairman of the Parish Council, and the workforce to tackle graffiti on road signs, waste bins, and bus shelters immediately it is seen, and report any vandalism so that repairs can be made quickly.</p>	<p>Parish Council</p>	

ISSUE	ACTION	PARTNERS	TIMESCALE
<p><b>TRAFFIC –</b></p> <p>Parking - in School Street increased volume of private cars and vans cause parking problems and access problems on both pavements for pushchair, wheelchair, and mobility scooter users. Also obstructs the traffic flow.</p>	<p>Investigate putting residential parking bays along the side of the road which has a large verge.</p> <p>Talk to W.C.C. Highways, Safer Routes to School, Environmental Traffic Calming and Road Safety.</p>	<p>Parish Council Rugby B.C.</p> <p>W.C.C. Highways</p>	
<p><b>TRAFFIC -</b></p> <p>Parking - by the shops not enough parking spaces, especially before and after work. Parking is appalling and causes hazards.</p> <p>Businesses should ensure they have enough off-road parking for all employees.</p>	<ul style="list-style-type: none"> <li>▪ Discourage people who work in the shops from parking outside them. Establish if a time limit of 30minutes/1 hour parking time could be brought into operation outside the shops. .</li> <li>▪ Ask Police to enforce existing regulations regarding parking within the “zigzag” markings by the pedestrian crossing.</li> <li>▪ Examine whether bike stands could be provided to allow people to lock up bikes. .</li> </ul>	<p>Parish Council</p> <p>W.C.C.</p> <p>Police</p>	
<p><b>TRAFFIC -</b></p> <p>Hawthorn Close - Cars parked on the pavements, so pedestrians have to walk in road, restricted vision when cars are parked in entrance to Close.</p>	<ul style="list-style-type: none"> <li>▪ Highlight risks of parking near the entrance to the Close and the difficulties caused by indiscriminate parking on pavements</li> <li>▪ Ask Police to enforce existing parking regulations.</li> </ul>	<p>Parish Council W.C.C. Highways</p> <p>Police</p>	

ISSUE	ACTION	PARTNERS	TIMESCALE
<p><b>TRAFFIC –</b></p> <p>Disabled Parking Space by Chapel required.</p>	<p>Contact W.C.C. and arrange for a disabled parking space to be put outside the Chapel for people who have a disabled parking disc.</p>	<p>Baptist Chapel W.C.C.</p>	
<p><b>TRAFFIC -</b></p> <p>Parking on the road and pavement outside The Half Moon pub.</p>	<p>Write to the Landlord drawing attention to the fact that parking on the road, on the speed humps causes visibility problems for passing traffic, and parking on the pavement obstructs pedestrians. Enlist help from Rugby Borough Council to enforce existing parking regulations. Ask Police to confirm legality of parking on Traffic Calming humps</p>	<p>Parish Council Rugby B.C. Police</p>	
<p><b>TRAFFIC -</b></p> <p>Pedestrian difficulties in Main Street where the road narrows by the War Memorial.</p> <p>Parking problems at school time. Requests include: installing a traffic light controlled pedestrian crossing, erecting a mirror to be used when crossing the narrow road, a speed reduction to 20 m.p.h.</p>	<ul style="list-style-type: none"> <li>▪ Parish Council to be asked to add their support to the request for some form of crossing near this location to enable pedestrians of all ages to safely cross Main Street.</li> <li>▪ W.C.C. Highways to be approached to suggest possible improvements</li> <li>▪ Parents with children attending St Margaret’s School should be encouraged to drop-off and collect their children on foot.</li> <li>▪ Parents should be encouraged to use the local pub car parks and the Village Hall car park and then walk their children to school.</li> <li>▪ Talk to the Safe Routes to School Team and try to encourage use of “Walking Bus” to get children to school.</li> </ul>	<p>Parish Council W.C.C. Highways St Margaret’s School W.C.C.</p>	

in the “school zone”.			
ISSUE	ACTION	PARTNERS	TIMESCALE
<p><b>TRAFFIC -</b></p> <p>Parking at Bottom of Manor Estate near Library and at entrance to Paddocks Close is dangerous for other road users.</p>	<p>Parish Council to explore alternative solutions with Rugby Borough Council and WCC</p>	<p>Parish Council Rugby B.C. W.C.C.</p>	
<p><b>TRAFFIC -</b></p> <p>Vehicle speeds through the village generally are too high.</p>	<ul style="list-style-type: none"> <li>▪ Enlist help of Speed Reduction Partnership to provide education and undertake speed audit</li> <li>▪ Enlist help of Police to enforce existing speed limits.</li> </ul>	<p>Parish Council Speed Reduction Partnership Police</p>	
<p><b>TRAFFIC -</b></p> <p>Parking on the pavements down Warwick Road forcing pedestrians, people with disabilities, and people with pushchairs to walk in road to get past.</p>	<ul style="list-style-type: none"> <li>▪ Parish Council to highlight problem areas, issue letter to persistent offenders highlighting the risks and difficulties caused by their indiscriminate parking.</li> <li>▪ If no improvement, liaise with Rugby Borough Council to get them to enforce parking regulations.</li> </ul>	<p>Parish Council  Rugby B.C.</p>	
<p><b>TRAFFIC –</b></p> <p>Inadequate parking provision in Brook Street to service houses, shops, and Garage</p>	<p>Investigate if daytime limit of 30minutes/1 hour parking time could be brought into operation and how it might be policed. (Could the village employ its own warden?)</p>	<p>Parish Council Rugby B.C. W.C.C.</p>	

ISSUE	ACTION	PARTNERS	TIMESCALE
<p><b>TRAFFIC -</b></p> <p>Inadequate parking in village centre to encourage passing trade to stop at shops.</p>	<p>Investigate whether shop could provide off-street parking at the rear of the SPAR for their customers to use to maintain their viability without creating problems for other road users.</p>	<p>Parish Council WCC</p>	
<p><b>TRAFFIC -</b></p> <p>Weight restriction to be introduced on Warwick Road because of increased traffic when new roundabout on A45 is completed.</p>	<p>Talk to WCC Highways about Quality Freight Routes Investigate how to get a weight restriction adopted</p>	<p>Parish Council WCC</p>	
<p><b>HEALTH -</b></p> <p>N.H.S. Dentist no longer available in village.</p>	<p>Investigate provision of transport to go to dentist or whether it is possible to arrange to bring mobile service to the village.</p>	<p>Parish Council CVS Primary Care Trust</p>	
<p><b>HEALTH -</b></p> <p>Chemist's Shop not available in the village</p>	<ul style="list-style-type: none"> <li>▪ Investigate possibility of pharmacy outlet in village</li> <li>▪ Liaise with Practice Manager to investigate publicising pharmacist facilities available at local surgery and that they are not restricted to patients of the local surgery.</li> <li>▪ Investigate prescription collection service by volunteers</li> </ul>	<p>Parish Council Primary Care Trust Doctor's Surgery</p>	

ISSUE	ACTION	PARTNERS	TIMESCALE
<p><b>HEALTH -</b></p> <p>Difficulty booking appointments at the GP Surgery if you are at work.</p>	<p>Liaise with GP Surgery Practice Manager to investigate whether the surgery could be open for longer to accommodate afternoon appointments</p> <p>Investigate alternative methods of booking appointments.</p>	<p>Parish Council Doctor's Surgery Primary Care Trust</p>	
<p><b>HEALTH -</b></p> <p>Inadequate information currently available on Local Medical Services.</p>	<p>Ask Primary Care Trust to provide relevant information and make sure it is published in something, which can go to every home in the Parish, such as the Parish Council newsletter.</p>	<p>Parish Council Primary Care Trust</p>	
<p><b>HEALTH -</b></p> <p>Getting to Walsgrave Hospital for appointments or visits if one cannot drive.</p>	<ul style="list-style-type: none"> <li>▪ Liaise with CVS to investigate provision of transport to access these services.</li> <li>▪ Consider establishing volunteer drivers service within the village.</li> <li>▪ Investigate provision of some "community bus" service to hospital to coincide with visiting hours.</li> </ul>	<p>Parish Council CVS</p>	
<p><b>HEALTH -</b></p> <p>Some elderly residents have difficulty accessing opticians, chiropodists, and other medical practitioners.</p>	<ul style="list-style-type: none"> <li>▪ Liaise with CVS to investigate provision of transport to access these services, or establish volunteer drivers service</li> <li>▪ Talk to Age Concern to see if they can arrange to bring mobile services to the village.</li> </ul>	<p>Parish Council CVS Age Concern</p>	

ISSUE	ACTION	PARTNERS	TIMESCALE
<p><b>HEALTH -</b></p> <p>Encourage an increase in the level of Physical Activity in the community</p>	<ul style="list-style-type: none"> <li>▪ Encourage attendance at the Gym at the Leisure Centre and/or at the various fitness classes.</li> <li>▪ Publicise what is available.</li> </ul>	<p>Leisure Centre Management Committee Primary Care Trust</p>	
<p><b>CRIME ISSUES -</b></p> <p>The need to increase Police presence and visibility.</p>	<ul style="list-style-type: none"> <li>▪ Parish Council to liaise with Police to encourage more visible Policing in the village, including Police foot patrols rather than Police vehicles driving past.</li> </ul>	<p>Parish Council Police</p>	
<p><b>CRIME ISSUES -</b></p> <p>How to have better Personal contact with the Police.</p>	<ul style="list-style-type: none"> <li>▪ Establish some means of access to the Police in the Police Office at the Leisure Centre.</li> </ul>	<p>Parish Council Police</p>	
<p><b>CRIME ISSUES -</b></p> <p>How to help combat crime and the fear of local crime.</p>	<ul style="list-style-type: none"> <li>▪ Encourage the extension of the Neighbourhood Watch Scheme through all areas of the village by making the crime figures known.</li> <li>▪ Parish Council to precept for further CCTV cameras to be installed in the “hotspots” to help to deter potential trouble and detect actual incidents.</li> </ul>	<p>Parish Council, Police Neighbourhood Watch</p>	
<p><b>CRIME ISSUES -</b></p> <p>How to counteract Burglaries</p>	<ul style="list-style-type: none"> <li>▪ Encourage use of “SMARTWATER”</li> <li>▪ Encourage extension of Neighbourhood Watch Scheme</li> <li>▪ Extend foot patrols by Police Community Support Officer.</li> </ul>	<p>Parish Council, Police Neighbourhood Watch</p>	

ISSUE	ACTION	PARTNERS	TIMESCALE
<p><b>CRIME ISSUES -</b></p> <p>How to deal with “Nuisance Youth”</p>	<ul style="list-style-type: none"> <li>▪ Large group of intimidating youths need to be encouraged to disperse, if necessary by involving CDRP “wardens”.</li> <li>▪ Need to be encouraged not to drop litter and vandalise public facilities by making them aware of the costs involved and that money spent on this, limits ability to improve facilities for them.</li> <li>▪ Improve drink and drugs awareness and support for young people.</li> </ul>	<p>WCC outreach Youth Workers, Parents CDRP “wardens” Police Parish Council</p>	
<p><b>CRIME ISSUES -</b></p> <p>How to improve areas identified/perceived as “unsafe”</p>	<p>Categorise causes from Parish Plan questionnaires and supply this information to the Parish Council to take forward with Police, Borough Council and County Council partners.</p>	<p>Parish Plan Steering Cttee Parish Council RBC/WCC</p>	
<p><b>CRIME ISSUES -</b></p> <p>How to reach the Police without the current delays identified.</p>	<ul style="list-style-type: none"> <li>▪ Establish and publicise better lines of communication with the police so that they can be consulted and reported to without the present delays – possibly by using e-mail facility on non-urgent matters.</li> <li>▪ Try to encourage improved feedback from the Police.</li> </ul>	<p>Parish Council Police</p>	
<p><b>ELECTED REPRESENTATIVES -</b></p> <p>Some fail to publicise their activities and decisions in a sufficiently clear way.</p>	<ul style="list-style-type: none"> <li>▪ Publish list of elected representatives and their areas of responsibility with contact numbers.</li> <li>▪ Advise the elected representatives that their message is not getting through to a percentage of the electorate.</li> </ul>	<p>Parish Council</p>	



ISSUE	ACTION	PARTNERS	TIMESCALE
<p><b>ELECTED REPRESENTATIVES -</b></p> <p>Some don't appear very responsive when a member of the public raises concerns with them.</p>	<ul style="list-style-type: none"> <li>▪ Advise the elected representatives of the need to be more responsive and communicate if a concern raised is outside their sphere of responsibility.</li> </ul>	<p>Parish Council</p>	
<p><b>ELECTED REPRESENTATIVES -</b></p> <p>Many people are not aware of the activities of the Parish Council</p>	<ul style="list-style-type: none"> <li>▪ Provide more information about the Parish Council meetings and outcomes. Explain format of meetings and that there is a public forum section.</li> <li>▪ Launch web site for the Parish Council and make Minutes available on-line.</li> <li>▪ Increase frequency of Chairman's newsletters, to quarterly to supplement Parish Council news in the Parish News Magazine and comply with requirement for quality Parish status.</li> <li>▪ Put a copy of Parish News article on display in Parish Council notice boards. Publish good news and successes.</li> </ul>	<p>Parish Council</p>	
<p><b>PARISH PLAN -</b></p> <p>If the work involved in producing the Parish Plan is to have any meaning, the Action Plan should be adopted and acted upon by the Parish Council.</p>	<ul style="list-style-type: none"> <li>▪ Adopt the Action Plan and make sure that those areas within Parish Council control are progressed.</li> <li>▪ Produce budget and set precept to meet objectives of the Parish Plan.</li> <li>▪ Pass to Nick Darwen Area Officer on LSP - Borough Council, County Council, and all other relevant agencies.</li> <li>▪ Have the Action Plan items as a permanent agenda item, mentioned at each meeting. Report on progress in the Annual Parish Meeting Steering Group should continue to monitor progress.</li> </ul>	<p>Steering Committee</p> <p>Parish Council</p> <p>Rugby Borough Council Warwickshire CC Primary Care Trust</p>	

ISSUE	ACTION	PARTNERS	TIMESCALE
<p><b>LIBRARY -</b></p> <p>The Computer facilities in the Library are spoilt because groups of children are allowed to sit round one computer making a noise. This prevents other users working on the other PCs.</p>	<ul style="list-style-type: none"> <li>▪ Point out the difficulties to the Library Services and suggest that they need to consider solutions. These might include relocating some of the computers so that if small groups want to work together on one computer they do not interfere with the enjoyment of the experience for other users.</li> </ul>	<p>Steering Committee</p> <p>W.C.C.</p> <p>Library Services</p>	
<p><b>FACILITIES -</b></p> <p>Some people do not know what facilities – Leisure and Social – are available in the village</p>	<p>Consider producing a Directory of village organisations, clubs, and activities for distribution (inclusion to be voluntary)</p> <p>Offer facility to all village facilities and businesses</p>	<p>Parish Plan Steering Committee</p> <p>Parish Council</p>	
<p><b>LEISURE CENTRE -</b></p> <p>People complain that they do not know what activities are on offer at the Leisure and Community Centre</p>	<p>Advertise current and forthcoming activities – ensuring that every household is informed</p>	<p>Leisure &amp; Community Centre Management Committee</p>	
<p><b>LEISURE CENTRE -</b></p> <p>The Leisure and Community Centre does not know what information was obtained about what people would like</p>	<p>Pass details to the Leisure Centre, showing the entertainment and classes that people would like to see provided in the village</p>	<p>Parish Plan Steering Committee</p>	

to see provided there.			
ISSUE	ACTION	PARTNERS	TIMESCALE
<p><b>VILLAGE HALL -</b></p> <p>Some people complain that they do not know what activities there are at the Village Hall</p>	<ul style="list-style-type: none"> <li>• Advertise current and forthcoming activities – ensuring that every household is informed</li> </ul>	Village Hall Committee	
<p><b>VILLAGE PUBS -</b></p> <p>None of the village pubs is specifically “family-friendly”.</p>	<ul style="list-style-type: none"> <li>• Pass details of concern to all three pubs and leave it to them to decide if they want to fill the niche in the market that has been identified.</li> </ul>	Parish Council	
<p><b>VILLAGE PUBS -</b></p> <p>Concerns were raised about the safety of the children’s play areas and equipment in some of the pub gardens.</p>	<ul style="list-style-type: none"> <li>▪ Pass details of concern to relevant pubs and suggest that they should confirm that an appropriate body has carried out Risk Assessments.</li> <li>▪ Contact Environmental Health Officer to see whether he is aware that the equipment has been checked.</li> <li>▪ Contact the Borough Council to see what the requirements are to see whether this is checked.</li> <li>▪ Offer to extend safety audit to the pubs.</li> </ul>	Parish Council Rugby Borough Council	
<p><b>OPEN SPACES -</b></p> <p>Increase care and protection of Open Spaces.</p>	<ul style="list-style-type: none"> <li>• Consider setting up Village Volunteers Group to help maintain Open Spaces.</li> <li>• Investigate Insurance implications.</li> </ul>	Parish Council	

ISSUE	ACTION	PARTNERS	TIMESCALE
<p><b>YOUNG PEOPLE -</b></p> <p>Would like a Young Person's Drama Group</p>	<ul style="list-style-type: none"> <li>▪ Talk to Rugby Theatre</li> <li>▪ Talk to Warwickshire Association of Youth Clubs</li> <li>▪ WCC Community Education</li> <li>▪ Try to find a volunteer willing to organise and run a drama group</li> </ul>	<p>Parish Council WAYC WCC</p>	
<p><b>YOUNG PEOPLE –</b></p> <p>Would like Creative Arts for Young Persons</p>	<ul style="list-style-type: none"> <li>▪ Try to find someone willing to organise and run creative arts course for young people.</li> <li>▪ WCC Community Education</li> </ul>	<p>Parish Council WCC</p>	
<p><b>YOUNG PEOPLE –</b></p> <p>Would like regular discos for Young People</p>	<p>Ditto</p> <p>Try to find someone willing to organise and run discos for young people.</p>	<p>Parish Council</p>	
<p><b>YOUNG PEOPLE -</b></p> <p>Would like a Youth Café</p>	<ul style="list-style-type: none"> <li>▪ Try to find volunteers to run it (Adults must be vetted)</li> <li>▪ Get professional help</li> <li>▪ Funding – ask WCC?</li> </ul>	<p>Parish Council WAYC WCC</p>	
<p><b>YOUNG PEOPLE -</b></p> <p>Need something to do in the village</p>	<ul style="list-style-type: none"> <li>▪ Do a Youth Survey and find out what activities they would like.</li> <li>▪ Organise trips to outside venues.</li> <li>▪ Find someone willing to organise activities</li> </ul>	<p>Parish Council WAYC W.C.C.</p>	

## Wolston Parish Plans: Response Summary from WCC Rugby Area Managers

Directorate/Service	Comments
<b>Rugby Area Office</b> Nick Darwen	<ul style="list-style-type: none"> <li>• The Plan appears comprehensive, realistic and clearly based on identified community needs.</li> <li>• It would be worth adding in the Plan that we're looking find funding to support the development of the Leisure and Community Centre (alongside other local facilities) as a 'hub' to provide a range of services for Wolston and surrounding villages. I think this should be integrated within the plan - and would help to co-ordinate and develop some of the suggested actions around Facilities, Leisure Centre, Village Hall, Library, Young People and Crime.</li> <li>• I'd like to take the Plan to the County Council's Area Committee on 8th March for their comments and endorsement.</li> </ul>
<b>Economy &amp; Environment</b> Roger Newham	<ul style="list-style-type: none"> <li>• I would like to congratulate the Parish Council on producing a comprehensive plan.</li> <li>• It would be really useful if this document were to be regarded as a "living" document so that if new measures are identified by individuals or groups that they were first considered as part of this plan rather than through ad hoc approaches to individual organisations such as the County Council.</li> <li>• It is likely that not all of the measures will be feasible or will be able to be resourced. It would strengthen the plan greatly therefore if the Parish could prioritise the measures within specialism e.g. which traffic/parking matter is most important, 2nd etc. Without prioritisation the plan is just a wish list with no structure to guide implementation.</li> <li>• Where parking is referred to can I suggest the Parish is made aware of the Decriminalisation and its timescale for Rugby.</li> </ul>
<b>Education</b> Peter Thompson	<ul style="list-style-type: none"> <li>• School transport is managed by the County Council's Environment and Economy Directorate</li> <li>• Wolston St Margaret's C of E Primary School has made significant improvements since being given a Notice to Improve as a result of inspection by Ofsted in July 2005 .</li> <li>• Wolston may consider pursuing a link with The Avon Valley school in Rugby which is a specialist college for the Performing Arts.</li> </ul>
<b>Adult Social Services</b> Helen Davies	<ul style="list-style-type: none"> <li>• I don't think there's anything I want to comment on but just to say that we are particularly pleased that issues of transport, access to health facilities and disability access are in the plan.</li> </ul>
<b>Community Transport</b> Stephen Roots	<ul style="list-style-type: none"> <li>• Under "Public Transport" CVS should be the Volunteer Centre.</li> <li>• Please note that the SMARTI FUND ceases at end 2005-06.</li> </ul>
<b>WCC Business ICT Adviser</b> Leigh Hunt	<ul style="list-style-type: none"> <li>• It looks like a very comprehensive plan. Having done one of these I know the huge amount of effort, often by a small number of volunteers, to get these things off the ground. Please pass on my congratulations to those responsible.</li> </ul>

<p><b>Library and Information Service</b> Linda Smith</p>	<p>We welcome the opportunity to comment on this comprehensive plan. Using the plan's headings we are able to provide the following additional information:</p> <p><b>Some people do not know what facilities are available in the village</b> The Library and Information Service provides on line and a paper copy in Wolston Library the Community Information Database (<b>CID</b>). This will have up to date information about community groups etc. Additionally Wolston Library has noticeboards and leaflet stands providing up to date local information about events and activities</p> <p><b>People complain that they do not know what is on offer at the Leisure Centre</b> The centre could provide the library with copies of posters and leaflets - they could also consider having a display in the Library.</p> <p><b>Computer facilities in the library are spoiled because groups of children sit around the computers.</b> We became aware of this situation in Spring 2005 and took a number of steps. The four PCs at Wolston were quite close together so we have moved them further apart to try and create more personal space for all our customers. Two of the PCs are now designated to be used by young people under the age of 16 - adults can use these PCs if they are not in demand but young people can only occupy up to 2 PCs at any one time. We have also said that only two young people would be able to sit at one PC at a time. We do not allow excessive noise but we accept that young people do like to work or surf the net together and they will be chatting and sometimes will get excited. Staff manage this with the aim of making all customers feel welcome and stress the importance of consideration for others. We also work closely with the Community Support Beat Officer and report any bad behaviour and this is followed up with letters to parents and a library ban if necessary. These changes do seem to have solved the problems expressed in the report.</p>
<p><b>Youth Service</b> Ian Mclean</p>	<p>It is my hope that the Rugby Youth Service will be able to support the Parish Council in their plan. There are currently some access difficulties at the local leisure centre due to the behaviour of a small group of Wolston young people, some of whom may be also members of the youth club, which are preventing the youth club from opening.</p> <p>It is my hope that these problems will shortly be overcome, and the youth club allowed to re-commence, in which case the programme can reflect:</p> <p>a) Survey amongst the young people identifying future aspirations and ambitions.</p>

- b) Art Projects
- c) The standard youth club programmes and standards
- d) Trips and Visits etc

I recognise the laudable aim of the parish council for greater services to young people in the Youth cafe, and Outreach workers but would like to make the following observations:

- i) Youth service resources are not sufficient for expansion of services at this current time.
- ii) Should resources become available through any means, I think I need to make the observation that Overslade, Brownsover, Newbold, Hillmorton, and New Bilton would all have a substantially stronger claim for their area needs to be considered/discussed first at this moment in time.